



**OFFICE OF THE STATE FIRE MARSHAL  
STATEWIDE TRAINING AND EDUCATION ADVISORY COMMITTEE  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

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**Attachment 2**

**Date:** June 20, 2013

**To:** Ronny J. Coleman, Chairman  
Statewide Training and Education Advisory Committee  
c/o State Fire Training

**From:** Bill Vandevort, Fire Service Training Specialist III

**Subject/Agenda Action Item:** Curriculum Development Update

**Recommended Actions:** Information/Discussion

**Background Information:**

In February a number of curriculum projects were launched using our new curriculum development guidelines. These projects included: Firefighter I and II, Company Officer, Chief Fire Officer, Executive Chief Officer, Fire Service Instructor I and II, and Training Officer. Due to budget constraints only Firefighter I and II was allowed to proceed with the convening of cadres for development and validation along with the corresponding editor work for creating the CTS, Course Plans, and a Task Book. The other projects were limited to the creation of respective CTS documents. In addition, cleanup work was identified for Fire Prevention projects previously developed two years ago under a grant.

**Analysis/Summary of Issue:**

To date the Firefighter I and II project has moved along very rapidly. Drafts have been completed for the Firefighter I and II CTS, Course Plans, and Task Book. This is good news as it is confirming that our new curriculum development guidelines are working as designed allowing us to develop and maintain our curriculum documents at a quick pace. In addition, draft CTS documents have been created for Company Officer, Chief Fire Officer, and Executive Chief Officer, Fire Service Instructor I and II, and Training Officer. Development Cadres for each of these projects have been selected and development work is now in progress. Also, minor revision and cleanup work is continuing on Fire Inspector I and II, Plans Examiner, and Fire Marshal. We are anticipating that the update work on the Fire Prevention projects will be completed by September 1, 2013, and all other project development work to be completed by October 1, 2013.